

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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September 16, 2003

FROM: AURELIO W. DE LA TORRE, Director
Purchasing Department

SUBJECT: UNARMED SECURITY GUARD SERVICES

RECOMMENDATION:

1. Approve Amendment No. 3 to Contract 00-995 with Securitas Security Services (formerly Pinkerton, A Securitas Company) increasing contract amount from \$6,800,000 to \$7,460,000;
2. Approve extending the contract period to December 31, 2003, and
3. Authorize the Purchasing Department to issue Request for Proposal (RFP) PUR0302 for Unarmed Security Guard Services.

BACKGROUND INFORMATION: On September 26, 2000, the Board of Supervisors approved Contract 00-995 for a three-year period from October 1, 2000 to September 30, 2003 in the amount of \$6 million with Pinkerton to supply unarmed security guard services countywide. On June 25, 2002 the Board approved Amendment No. 1 for the addition of three gas/electric patrol cars (with no increase in contractual amount) and designated the Sheriff's Office of County Safety and Security as the lead agency in regards to contract compliance with Pinkerton. On August 27, 2002, the Board approved Amendment No. 2 increasing the total contract amount from \$6,000,000 to \$6,800,000 in order to accommodate additional security services required after the September 11 terrorist attack and also to include Probation and Behavioral Health as user departments.

Costs for providing physical security for county facilities patrolled by private security services have increased. The monthly expenditures for providing physical security services throughout the County in 2002-03 averaged approximately \$210,000 a month. It is anticipated that monthly costs will increase to \$220,000 based on additional security services required at various county facilities. Approval of the extension of the Securitas Security Services contract to December 31, 2003, and the increase in the total contract amount to \$7,460,000 will enable departments to continue utilizing unarmed security guard services while the RFP process is completed. All other terms of the original contract remain the same.

A committee comprised of representatives from major users will evaluate the proposals. Upon completion of the evaluation process, Purchasing will return to the Board with a recommendation to award a contract to the successful vendor(s). This action complies with County Policy 11-05, which requires departments to seek Board approval for RFPs for services exceeding \$75,000.

REVIEW BY OTHERS: This item has been approved as to legal form by County Counsel (Michelle Blakemore, Deputy County Counsel) on July 30, 2003; and reviewed by the Sheriff's Office of County Safety and Security (Lt. Vic Brimmer) on August 1, 2003; Facilities Management (Dave Gibson, Director) on August 19, 2003; Risk Management (Pamela Thompson, Risk Manager) on August 25, 2003, and the County Administrative Office (Lynn Chacon, Administrative Analyst) on September 5, 2003.

FINANCIAL IMPACT: Total expenditures incurred in 2002-03 were \$2,503,346. Adequate appropriations are included in user departments' fiscal year 2003/04 budgets.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, concurs with the department's proposal, and recommends this action based on the necessity to maintain security at county facilities.

SUPERVISORIAL DISTRICTS: All

PRESENTER: Aurelio De La Torre, Director, Purchasing Department, 387-2074

Record of Action of the Board of Supervisors

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